

**VAGST REGISTRATION FORM**
(VAGST ACT 2015)

Taxpayer Identification Number (TIN)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	[VAGST Threshold: \$130,000 p.a]
Surname or Company Name	<input type="text"/>	
First Name	<input type="text"/>	
Postal Address	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Village <input type="text"/>
Trading Name	<input type="text"/>	
Telephone Number	<input type="text"/>	Fax Number <input type="text"/>
eMail Address	<input type="text"/>	

Do any of these apply to your business?Importer Exporter Make Exempt Supplies Make Zero Rated Supplies Estimated Annual Turnover \$ - Start date of your GST Registration / / **Taxable period and filing frequency**

A taxable period is how often you file your VAGST returns which is two monthly. You can file your returns in one of two categories, **A** odd or **B** even months. We recommend to align your filing frequency with your balance date (eg: if you have a December balance date, you'll be an even filing frequency).

Please choose your preference: **A: Odd** **B: Even** **When you are registered for VAGST you will need to:**

- keep records detailing your income and expenses
- work out the VAGST on your income
- Complete and file VAGST returns
- Pay any VAGST owing to Inland Revenue

We would like to help you understand what is involved in being VAGST registered.

Do you want a tax officer to come and explain your tax obligations? Yes No

You are not permitted to charge VAGST on goods or services supplied if you are not registered for VAGST.

Do you prefer letters in: English Samoan **Declaration**Name of Authorized Person
Designation/Title *I solemnly declare that the information provided in this application are true; and I understand that any misleading or false information is an offence under the Tax Administration Act 2012*Signature Date / / **Please send this form to:**

Inland Revenue Services, PO Box 1877, Apia. Fax to +685 20414

If you need assistance completing this form, phone us in Apia on +685 20411 or Salelologa +685 51574